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MINUTES OF BOARD OF REGENTS  
MURRAY STATE TEACHERS COLLEGE

April 29, 1946

The Board of Regents of Murray State Teachers College met in the Office of the President at 10:00 a. m. Monday, April 29, 1946, as per the call of the Chairman, with Dr. C. E. Crume, Mr. Claude Winslow, Judge Charles Ferguson, and Mr. George Hart, present. In the absence of Chairman John Fred Williams, Vice Chairman Charles Ferguson presided.

Report of the President

Dr. R. H. Woods presented and read his report as President, as follows:

REPORT OF THE PRESIDENT

April 29, 1946

Honorable Board of Regents  
Murray State Teachers College  
Murray, Kentucky

Gentlemen:

I am submitting the following items for your information and consideration:

I. Approval of the Minutes of the Board of Regents

Because of the stress of work, it has been impossible for Miss Breckenridge to get the Minutes of the last two meetings of the Board of Regents copied into the Minute Book ready for approval. She has had the Minutes of the meeting held on November 15, 1945, written for several weeks, and the Minutes of the meeting on January 21, 1946 are nearly ready to be copied into the book; but Miss Breckenridge has been working under a handicap during the illness of Miss Keys, therefore, has been prevented from completing this work of recording the Minutes.

II. Report of the Committee on Entrance, Credits, Certification and Graduation

III. Resignations and Leaves of Absence

A. Miss Ann Brown Resigns as College Nurse

Miss Ann Brown has submitted her resignation as College Nurse, effective June 1, 1946, in order that she may take advantage of an opportunity to take special training in X-Ray work. Miss Brown is a valuable member of our staff, and we regret to lose her, but I have accepted her resignation.

B. Resignation of Miss Ruth Richmond, Secretary to the Dean

Miss Ruth Richmond submitted her resignation as Secretary to the Dean, effective

February 9, 1946. We regretted to see Miss Richmond sever her connection with the college because she is a very competent young woman; but since she was resigning to be married, I have accepted her resignation as of February 9, 1946.

C. Resignation of Captain John O. Pasco, Special Engineer

Captain John O. Pasco has submitted his resignation as Special Engineer, effective March 20, 1946, and it has been accepted.

D. Resignation of Miss Suzanne Snook, Assistant Registrar

Miss Suzanne Snook, who has been on leave of absence doing confidential work for the War Department, in Washington, has submitted her resignation as Assistant Registrar; and I have accepted her resignation to take effect at the close of her current leave of absence, June 30, 1946.

E. Resignation of Mr. Herman Cathey, Carpenter

Mr. Herman Cathey has resigned as Carpenter, effective March 31, 1946, and I have accepted his resignation as of that date.

F. Resignation of Mr. Tom Cavitt, Farm Laborer

Mr. Tom Cavitt has submitted his resignation as Farm Laborer, as of March 31, 1946, and it has been accepted.

G. Resignation of Mr. M. O. Clark, Janitor

Mr. M. O. Clark has resigned as Janitor, as of March 31, 1946, and his resignation has been accepted as of that date.

H. Resignation of Mr. Errett Curd, Grounds Caretaker

Mr. Errett Curd has resigned as Grounds Caretaker, and his resignation has been accepted as of February 28, 1946.

I. Resignation of Mrs. Charlie Gibbs, Cook

Mrs. Charlie Gibbs has resigned as Cook as of February 28, 1946, and her resignation has been accepted.

J. Resignation of Mr. Hubert Jackson, Watchman

Mr. Hubert Jackson has resigned as Watchman, and his resignation has been accepted as of March 31, 1946.

K. Resignation of Mrs. Floy Laycox, Cook

Mrs. Floy Laycox has resigned as Cook, and her resignation, effective February 28, 1946, has been accepted.

L. Resignation of Mr. Alma Steele, Carpenter

Mr. Alma Steele has submitted his resignation as Carpenter, effective March 31, 1946, and it has been accepted as of that date.

M. Leave of Absence for Miss Ola B. Brock for Summer

Miss Ola B. Brock has requested a leave of absence from her duties as Critic Teacher for this summer, and I have granted her this leave, beginning June 3 and continuing through Aug. 6, 1946, the closing date of the elementary grades of the Training School.

N. Extension of Leave of Absence for Lieutenant Colonel Joseph N. Garton

Lieutenant Colonel Joseph N. Garton, who was granted a leave of absence to do service in the U. S. Army, is, now, requesting an extension of his leave in order that he may work toward his Doctor's degree; and I have granted him this extension of his leave of absence, beginning July 1, 1946 and continuing through June 30, 1947.

O. Leave of Absence for Miss Lillian Hollowell for Summer

Miss Lillian Hollowell has requested a leave of absence for the summer session in order that she may revise the manuscript of her book, prepare some magazine articles and then get some rest. I have complied with Miss Hollowell's request, and granted her a leave of absence beginning June 3 and continuing through August 31, 1946.

P. Mr. L. R. Putnam Granted Leave of Absence For Summer

Mr. L. R. Putnam has requested a leave of absence from his duties in the faculty for this summer, and I have granted him a leave beginning June 3, 1946 and continuing through August 31, 1946.

Q. Miss Mattie S. Trousdale Granted Leave of Absence for Summer

Miss Mattie S. Trousdale has requested a leave of absence for this summer; and I have complied with her request by granting her a leave, beginning June 3 and continuing through August 6, 1946.

R. Leave of Absence for Miss Roberta Whitnah for Summer

Miss Roberta Whitnah has requested a leave of absence for this summer; and I have complied with her request. Her leave will begin on June 3, 1946 and continue through August 20, 1946, the date of the closing of the high school of the Training School.

IV. Employment of Faculty and Administrative Staff and Salary Adjustments

A. Salary Increase for Dale Melugin

The salary of Mr. Dale Melugin, Instructor, was increased from \$180.00 to \$205.00 per month, effective March 1, 1946.

B. Name of Miss Celia Miller Changed to Mrs. Celia Miller Grogan

Miss Celia Miller, Clerk TVA Library,

has recently married, so her name on the pay roll was changed to Celia Miller Grogan as of March 2, 1946.

C. Salary Increase for Mrs. Rema Cole, Cook

The salary of Mrs. Rema Cole, Cook, has been increased from \$88.20 to \$93.20 per month, effective March 1, 1946.

D. Salary Increase for Mr. Errett Curd, Grounds Caretaker

Mr. Errett Curd, Grounds Caretaker, has been granted an increase in salary, from \$75.00 to \$80.00 per month, effective February 1, 1946.

E. Salary Increase for Mrs. Reba Henson, Dishwasher

Mrs. Reba Henson, Dishwasher, was granted a salary increase, from \$76.20 to \$78.20, as of March 1, 1946.

F. Salary Increase Granted Mrs. Lillie Houston, Dishwasher

The salary of Mrs. Lillie Houston was increased from \$78.20 to \$88.20, effective March 1, 1946.

G. Salary Increase Granted Mr. J. S. McClure, Grounds Caretaker

The salary of Mr. J. S. McClure, Grounds Caretaker, has been increased from \$80.00 to \$85.00 per month, as of February 1, 1946.

H. Mr. J. W. Paschall, Janitor, Granted Salary Increase

Mr. J. W. Paschall, Janitor, was granted an increase in salary, from \$70.00 to \$75.00, effective February 1, 1946.

I. Assignment of Tom Waldrop, Janitor, Changed; Salary Adjusted

Mr. Tom Waldrop was employed Janitor USN at a salary of \$90.00 per calendar month, effective August 20, 1945; and his assignment was changed as of January 1, 1946, at which time his salary was reduced to \$75.00 per month; then his salary was increased to \$80.00 per month, effective April 1, 1946.

J. Miss Barbara Mitchell's Teaching Load Lightened; Salary Adjusted

The teaching load of Miss Barbara Mitchell was lightened by transferring one of her courses to Mrs. Dorothy Rowlett at the beginning of the spring quarter; and her salary was reduced \$30.00 per month, in keeping with this reduced teaching load, beginning March 18, 1946 and continuing through May 31, 1946.

K. Salary of Mrs. Dorothy Rowlett Increased Because of Increased Teaching Load

An additional class was assigned to Mrs. Dorothy Rowlett at the beginning of the spring quarter, March 18, 1946, and for this additional

work she has been granted a salary increase of \$35.00 per month continuing through May 31, 1946.

L. Mrs. Oscar Corbin Reemployed Supervisor Fine Arts Building Lounge

Mrs. Oscar Corbin was employed as Supervisor in the Lounge of the Fine Arts Building, last summer, at the salary of \$50.00 per month; then her services were required again at the opening of the fall quarter, so she has continued to serve in the same capacity and at the same salary since that time. In accordance with the resolution passed by the Board of Regents, in session November 15, 1945, the expense of furnishing hostess for the recreational center is to be paid from the Fine Arts Building Fund, so the salary of Mrs. Corbin has been charged to that account, effective March 31, 1946.

M. Employment of Mr. Paul Cuykendall as Assistant in Chemistry Department Continued

The services of Mr. Paul R. Cuykendall, who was employed to serve as Assistant in the Chemistry Department at a salary of \$225.00 per month, beginning November 19, 1945 and continuing through March 16, 1946, were needed during the spring quarter, also, so his employment has been continued at the same salary through May 31, 1946, the end of the spring quarter.

N. Mrs. Martha Ellison Employed Library Clerk

Mrs. Martha Ellison has been employed as Clerk in the Library at a salary of \$100.00 per month, effective April 17, 1946, to take the place vacated by Mrs. Grace Underwood.

O. Miss Mary Lou Outland Employed Assistant to Dietitian

Miss Mary Lou Outland has been employed as Assistant to the Dietitian at a salary of \$100.00 per month, beginning March 14, 1946, to fill the vacancy caused by the resignation of Mrs. Frances Jones Anderson.

P. Mrs. Grace Underwood Transferred from Library Clerk to Secretary to Dean

Mrs. Grace Underwood has been transferred from the position of Clerk in the Library to that of Secretary to the Dean, effective April 17, 1946 at which time her salary was increased from \$110.00 to \$120.00 per month.

Q. Miss Joan Harrell Employed Playground Supervisor

Miss Joan Harrell has been employed as Playground Supervisor at a salary of \$30.00 per month, beginning March 25, 1946 and continuing through the close of the spring quarter, May 31, 1946.

R. Mr. Kelly Burton Employed Farm Laborer

Mr. Kelly Burton was employed as Farm Laborer at a salary of \$60.00 per month, beginning February 1, 1946.

S. Mr. Tom Cavitt Employed as Farm Laborer

Mr. Tom Cavitt has been employed as Farm Laborer at a salary of \$75.00 per month, effective February 1, 1946.

T. Mrs. Adell Colson Employed as Cook

Mrs. Adell Colson has been employed as Cook at a salary of \$78.20 per month, beginning March 1, 1946.

U. Mrs. H. C. Compton Employed as Cook

Mrs. H. C. Compton has been employed Cook at a salary of \$78.20 per month, effective March 18, 1946.

V. Mr. Ivy Culver Employed as Grounds Caretaker

Mr. Ivy Culver was employed as Grounds Caretaker at a salary of \$75.00 per month, beginning March 11, 1946.

W. Mr. Harding Galloway Employed as Grounds Caretaker

Mr. Harding Galloway was employed as Grounds Caretaker at a salary of \$80.00 per month, effective February 1, 1946.

X. Mr. Numan Garner Employed as Grounds Caretaker

Mr. Numan Garner has been employed as Grounds Caretaker at a salary of \$75.00 per month, beginning April 1, 1946.

Y. Mrs. Erma Henson Employed as Cook

Mrs. Erma Henson has been employed as Cook at a salary of \$78.20 per month, beginning April 1, 1946.

Z. Mr. W. A. Hopkins Employed Janitor

Mr. W. A. Hopkins has been employed as Janitor at the Dining Hall at a salary of \$100.00 a month, effective January 1, 1946.

AA. Mrs. Callie Jones Employed Cook

Mrs. Callie Jones was employed as Cook at a salary of \$78.20 per month, beginning March 1, 1946.

BB. Mr. Carlos Morton Employed as Grounds Caretaker

Mr. Carlos Morton has been employed as Grounds Caretaker at a salary of \$75.00 per month, effective March 1, 1946.

CC. Mr. Charles S. Robertson Employed as Grounds Caretaker

Mr. Charles S. Robertson has been employed as Grounds Caretaker at a salary of \$75.00 per month, beginning March 16, 1946.

DD. Miss Delma C. Trotter Employed Clerk in Business Office

Miss Delma C. Trotter was employed as Clerk in the Business Office on a temporary

basis at a salary of \$4.00 per day, beginning April 15, 1946 to continue through June 30, 1946. If her services are satisfactory, her employment will be continued.

EE. Resignation of Mrs. Frances Jones Anderson

Mrs. Frances Jones Anderson submitted her resignation as Assistant to the Dietitian, effective March 13, 1946, and it has been accepted as of that date.

FF. Extension of Leave of Absence for Mr. Rue L. Beale

Mr. Rue L. Beale has requested an extension of his leave of absence from our faculty from July 1, 1946 to September 15, 1946 in order that he may continue his work with the Office of Price Administration. I have complied with his request by granting him an extension of his leave of absence through September 15, 1946.

V. Veterans Housing

A. Purchase of Thirty-Three Portable Family Dwelling Units and Furniture

You will recall that the initial contract made with the Public Housing Authority, covering the thirty-three portable family dwelling units, included an option to purchase the houses. After reviewing carefully the Management and Operation Plan, under which it would be necessary to work, it was deemed advisable to purchase the thirty-three portable family dwelling units and the furniture therein, in accordance with the option in the original contract, at \$1.00 per house. The check has been submitted; and I herewith ask your approval of the Purchase Contract which has been executed.

B. Rental on Houses

I am glad to report that all the thirty-three houses are rented. At the last meeting of the Board, there was some discussion with the veterans regarding the rent to be charged. As per your authorization, I agreed to rent the houses to the veterans at \$22.00 per month for the small house and \$25.00 per month for the large house, with the veterans furnishing their own fuel.

C. Trailers

We were unable to get additional houses therefore, we accepted seventeen trailers to make out our full quota of fifty housing units. The trailers have been set up and reworked, and will soon be ready for occupancy. We have entered into a contract for these trailers also Development Plan and a Management Plan. Under the Development Plan, the Federal Public Housing Authority was to recondition the trailers, install the plumbing for toilet trailer and connect the wiring from each trailer to the main power line, which we have set on the trailer site.



The college has the responsibility of installing the main walks on the trailer project, and the Federal Public Housing Authority has the responsibility of installing the connecting walks to the trailers. The college has the responsibility of putting in the water and the sewage from the sink. The trailers were equipped with gasoline stoves; we have been warned that the stoves are unsatisfactory and unsafe. We endeavored to get the Federal Public Housing Authority to purchase and make available electric hot plates and ovens. This they refused to do; but in order to reduce the trouble and expense in operating this trailer project, it was decided that the college should purchase seventeen hot plates at \$13.33 apiece, to be used in the trailers. The hot plates, of course, are and will remain the property of the college.

The Management Plan, which has been submitted to the Federal Public Housing Authority indicates that the rental shall be \$16.00 per month per trailer, and the tenant furnishes the fuel oil for heating the trailer. The FPHA insisted on charging considerable more rent than the amount above mentioned for these trailers; but, upon our insistence, they agreed to the rental figure of \$16.00 a month, with the tenant providing the fuel oil for heating the trailer.

D. Additional Houses for Veterans

I have had a communication from the Federal Public Housing Authority pointing out that there was an additional appropriation of \$250,000,000.00 to provide additional housing. I have tentatively requested one hundred more houses. Of course, we do not know how many will be allotted to us. I have pointed out that we want houses and not trailers; I have, also, suggested that if we could get additional houses, we could free Swann Dormitory, where we are, now, housing some married veterans.

I should like your reaction as to the number of houses we should endeavor to secure and your authority to contract with the Federal Public Housing Authority for these houses.

VI. Surplus Property Requested and Received

We have received all the surplus property which was allotted us from Kentucky Ordnance Works, except three items, which are: one 24" Planer, one 16" Cut-Off Saw and one Machinist Lathe.

We are expecting an additional carload of equipment from the Air Corps, which will be shipped from Ohio. We have already sent a check for \$210.00 to cover the cost of crating and preparation for shipment. In addition to this, we will have to pay the freight, when the car arrives. Included in this car will be:

- 1 Turret Lathe
- 1 Bench Lathe
- 1 Drill Press
- 1 Battery Charger
- 1 Brake Shoe Grinder

1 Heat Treating Furnace  
 2 Generator Sets  
 6 Dehydrators  
 1 Hoaning Machine  
 1 5 T. Hydraulic Press  
 1 Coil Tester  
 1 Bearing Machine  
 1 Surface Grinder  
 and many other items.

The materials we are to receive will put our machine shop in good condition, and will go a long way toward equipping our auto mechanics shop.

#### VII. Appropriations by the Legislature

##### A. Operation and Maintenance:

1. 1946-47, \$325,000.00
2. 1947-48, \$325,000.00

B. Capital Outlay: \$200,000.00 for 1946-1947

#### VIII. Building Program

##### A. Science and Mechanical Arts Building

###### 1. Contract with Architect

As per your authorization, I have entered into a contract with Joseph & Joseph, Louisville, Kentucky, to serve as architects and engineers for the construction of the Science and Mechanical Arts Building. They agreed to do this work for five per cent (5%) of the basic cost, and are ready to prepare complete plans for the building, with the understanding that we may go ahead and let the contract for the superstructure with the money we have available, and then finish it up if and when funds are provided by the Legislature.

###### 2. Location of Building

Joseph and Joseph were here on the campus on Tuesday, April 23, and we studied carefully all possible sites for the Science Building. It is their opinion that we should put it on the athletic field.

###### a. Purchasing Bailey Property

###### b. Purchasing Paschall Lot

##### B. Building Maintenance and Operation Shop

We have secured the surplus equipment in order to use it in teaching. We have employed Mr. Oakley to start our Industrial Arts work. In view of the fact that the Science and Mechanical Arts Building will not be ready this fall, I recommend that we endeavor to construct a two-story building in the corner of the campus back of the Auditorium, adjacent to the Fine Arts Building.

### C. Building a Dry Kiln

As we attempt to go forward with construction and repairs, we will need good lumber. We will have a planer and joiners with which to surface and edge it; and since it is practically impossible to buy dried lumber, I suggest that we build a small dry kiln, approximately twelve feet wide, twenty-five feet long and ten feet high, near the heating plant. By so doing, we can buy green lumber and kiln dry it, and do much in improving and building up the institution. Mr. Joseph, of Joseph & Joseph, is sending me a brief sketch of how the kiln should be constructed.

### IX. Tuition Charges for Veterans

The Veterans Administration approved the charge of \$15.00 per month tuition for veterans enrolled in the college. The Veterans Administration also approved a tuition charge of \$20.00 per month for the veterans enrolled in the machine shop and electric course. These fees apply to veterans qualifying under Public Law 346. We have a contract on Public Law 16 veterans attending college classes, which expires in August. I ask your approval of making the same charges for Public Law 16 veterans as are, now, being made for Public Law 346 veterans.

### X. Tennessee Valley Authority Requested to Make Available to Murray State Teachers College Area Along Kentucky Lake for Instructional Program

Murray State Teachers College is, now, teaching courses in camping, safety, life saving, first aid and scouting; but we feel the need of additional facilities to make our camping instruction more practical; and, also, we would like to teach boating, canoeing and other forms of water safety. Since certain areas on Kentucky Lake have been made available to the Scouts and other groups, I have requested the TVA to make available to the college an area along the lake, as close to the college as is feasible, for the development of the aforementioned program also for the benefit of other departments, such as Biological Science, Geology, Agriculture, etc.

### XI. Workshop Funds Requested of General Education Board and W. K. Kellogg Foundation but Grant Refused

On January 21, 1946, I applied to the General Education Board for a grant of \$1,600.00 to aid this college in operating a workshop on the problems related to building school programs upon the needs and resources of the people, focusing particular attention on the school as an agency for improving the quality of living. I was informed, however, on February 13, that the General Education Board did not find it practicable to act favorably on our request for funds.

A similar request was made of the W. K. Kellogg Foundation, on February 18; but I am sorry to report that our request for funds from that organization was also refused.

### XII. Special Courses for Summer Session of 1946

Arrangements have been made for the offering of the following special courses during the summer session:

- A. "Building High School Programs on Community Needs and Resources", June 3-15, directed by Dr. O. C. Aderhold, Director Georgia Educational Panel;
- B. "Guidance in Today's Schools", June 17-July 10, directed by Dr. H. L. Davis, Principal Lafayette School, Lexington;
- C. "Pupil Accounting", June 3-July 10;
- D. "Building a Program for the Elementary School", June 3-July 10, directed by Miss Rubie Smith and assisted by Dr. Annie Ray and Miss Lottye Suiter, all of our Training School faculty.

### XIII. Classroom Film Library

A number of schools in our area have requested the college to assist in the operation of a cooperative film library. This film library has been stimulated by D. T. Davis and his associate, B. M. Taylor. The general plan of operation would be for each school to purchase four films, and deposit the films with the college. It is estimated that as many as thirty schools may want to participate in this cooperative film library. The plan further calls for sending out approximately three-fourths of the films each week, leaving one-fourth of the films for college use at all times. To render this service will cost the college between \$400.00 and \$450.00 for equipment and the employment of two students. It will, also, require the time of one member of the staff to direct and coordinate this film library. I am asking your approval of the inauguration or establishment of this cooperative film library.

### XIV. Complete Master Clock System

#### XV. Mr. M. O. Wrather's Report on Naval Units

- A. U. S. Naval Flight Preparatory School
- B. U. S. Navy Academic Refresher Unit

#### XVI. Murray State College Foundation

#### XVII. Reservation Fee for Dormitory Room to Serve also as Breakage or Damage Deposit

The Board recently authorized the charging of a Reservation Fee of \$5.00 to students making room reservations in the dormitories; and I should like authority to hold this fee to serve also as a breakage or damage deposit to cover any damage to a dormitory room other than ordinary wear and tear.

#### XVIII. Alumni Plan for Highway Signs Advertising College

#### XIX. Report of the Business Manager

- A. Thomas P. Norris Student Loan Fund Report

#### XX. Cooling Fine Arts Building

I have discussed this problem with Joseph & Joseph, and have sent the building plans to them to see if they could offer suggestions for cooling the Fine Arts Building; and they have indicated that there is an engineer in Louisville that we

might be able to get to come down and look the situation over and advise us what steps to take to make the building usable in summer. I ask authority to employ an engineer to develop a plan for correcting the situation.

XXI. Enrollment

In requesting additional housing facilities for veterans, I have submitted to the Federal Public Housing Authority the following enrollment data:

	Enroll- ment as of 12-1-45	Enroll- ment as of 2-28-46	Present Enroll- ment	Anticipated Enroll- ment for Fall Qr. Sept. '46
Total	565	672	787	1200
Male	136	300	436	700
Female	429	372	351	500
Veterans	27	204	318	550
Married	11	88	128	220
Single	16	116	190	330

XXII. Salary Schedules, Faculty Ranks and Leaves of Absence

XXIII. Budget for 1946-47 and Employment of Faculty and Administrative Staff

XXIV. Commencement

A. Baccalaureate Sermon, Sunday Afternoon, May 26,  
by Dr. John L. Hill, Nashville, Tennessee

B. Commencement Address by Mr. Barry Bingham,  
Louisville, Kentucky, 8:00 P. M., Monday, May 27

XXV. Board Recess to Meet on Monday, May 27, Commencement Day

I suggest that the Board recess to meet again on Commencement Day, Monday, May 27, 1946.

Respectfully submitted

R. H. Woods  
President

Board Dispensed with Reading of the Minutes

Motion was made by Mr. Hart that the Board dispense with the reading of the Minutes. This motion was seconded by Mr. Winslow, and was carried.

Report of the Committee on Entrance, Credits, Certification and Graduation

Dr. Woods submitted the report and recommendations of the Committee on Entrance, Credits, Certification and Graduation, and recommended that the degrees be conferred and the high school diplomas be granted in accordance with the committee's recommendations, as follows:

April 29, 1946

To the Board of Regents  
Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification and Graduation, we report as follows:

Of the students who applied for degrees to be granted in March, 1946, the following have completed the requirements for the degrees for which they applied and received the degrees indicated below as of March 30, 1946.

Bachelor of Science

Ruth Prince Coleman	Bertha Jane Jones
Dorothy Mae King	

Bachelor of Science in Home Economics

Nan Elizabeth Ligon

Master of Arts in Education

Carl Garrett

The following students have applied for degrees to be granted at the close of the present term. If they complete all the requirements for the degree for which they are applying by May 27, 1946, we recommend that you grant their degrees as of that date.

Bachelor of Science in Agriculture

Charles Pryor, Jr.

Bachelor of Music Education

Bettye Griffith Eberhardt	Mary Grace Land
Margaret Frances Jordan	Willie Catherine Rogers

Bachelor of Science in Home Economics

Kate Elizabeth Duke	Lauretta Sunshine Jones
Gene Frances Grant	Mary Frances McElrath

Bachelor of Arts

Dorothy Anne Brumbaugh	Van Bogard Dunn
Georgia LaVerne Clapp	Margaret Mae Holland
Gladys Irene Combs	Jane Jacobs Hudson
Norma Katherine Samons	

Bachelor of Science

Mary Kathryn Alsobrook	Joe Hardy Little
Doris Ellene Bell	Thomas Earl Martin
Agnes Blane	Mauguerite Holt Meahl
Delbert Rogers Cunningham	Martha Ruth Moody
James Robert Endicott	Violet Imogene McCord
Rebecca Jean Fisher	James Thomas Nanney
Carl Franklin Foster	Beuna Frances Cotham Peyton
Mary Helen Gordon	Marvin Coleman Prince
Martha Lou Guier	Wimberly Calvin Royster
Imelda Joan Harrell	Joseph Andrew Russell
Barbara Nelle Harris	John Riley Underwood
Rose Zella Henry	Elsie Elizabeth Williams

If the Graduate Committee recommends the degree of Master of Arts in Education be granted May 27, 1946, to Eddie Gladys Fewell and

Eleanor Smith Heath, we will recommend these degrees be granted as of the above date.

May high school diplomas be granted in May to those whom Mr. Carmon Graham recommends for graduation.

Very truly yours,

/s/ Cleo Gillis Hester

/s/ Wm. G. Nash

/s/ G. T. Hicks

/s/ A. M. Wolfson

/s/ F. D. Mellen

/s/ Price Doyle

Motion was made by Mr. Hart that the report of the Committee on Entrance, Credits, Certification and Graduation be accepted and approved, the degrees be conferred and the diplomas be granted as recommended by the Committee and the President. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

#### Leaves of Absence Approved

Motion was made by Mr. Hart that the leaves of absence be approved, as reported by the President. This motion was seconded by Mr. Winslow, and was carried unanimously.

#### Resignation of Mrs. Lucille Thurman

At this point, Dr. Woods submitted the resignation of Mrs. Lucille Thurman as Bookkeeper on the Naval Programs, effective May 15, 1946. He added that she had done a splendid job of keeping the records of the naval units but that, since she had completed the work for which she was employed, he had accepted her resignation.

#### Resignations, Employment of Faculty and Administrative Staff and Salary Adjustments Approved

Motion was made by Mr. Hart that the resignations reported by the President, including that of Mrs. Lucille Thurman, be approved and, also, that the employment of faculty and administrative staff and the salary adjustments be approved, as reported by him. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

#### Veterans Housing

President Woods, in reporting on the veterans housing program, submitted to the Board the contract with the Federal Public Housing Authority covering the purchase of the thirty-three portable family dwelling units and the furniture therein, in accordance with the option in the original contract, at \$1.00 per house.

Motion was made by Mr. Hart that the Board approve the purchasing of the thirty-three portable family dwelling units and the furniture which came with them from the Federal Public Housing Authority, and the contract completing the purchase of same, as submitted by the President. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Rental on Houses Approved

Motion was made by Mr. Winslow that the Board approve the housing rental charges of \$22.00 per month for the small house and \$25.00 per month for the large house, with the veterans furnishing their own fuel. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Contracts for Trailer Development Plan and Management Plan Approved

Motion was made by Mr. Hart that the acquirement of the Development Plan and of the Management Plan for the operation of the trailers secured through the Federal Public Housing Authority, as reported by the President, be approved. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Additional Houses for Veterans

Motion was made by Mr. Hart that the Board of Regents approve the action of the President in requesting of the Federal Public Housing Authority one hundred additional portable family dwelling units and dormitory space for housing sixty people. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Contract with Joseph & Joseph, Architects for Science and Mechanical Arts Building, Approved Subject to Approval of State Department of Finance

Motion was made by Mr. Hart that the contract with Joseph & Joseph, Architects for the Science and Mechanical Arts Building, be approved, as reported by the President, subject to the approval of the State Department of Finance. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Building of Proposed Shop Rooms Authorized

Motion was made by Mr. Winslow that the President be authorized to proceed with building the proposed Shop Rooms adjacent to the Fine Arts and the Auditorium Buildings. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Location of Science Building

The President and members of the Board went out on the campus to inspect and consider the available sites for the Science Building; and the advantages of the different proposed locations were carefully noted, after which the group returned to the President's Office, and continued with the business of the day.

Motion was made by Mr. Winslow that the site of the Science Building be on the east side of the old athletic field and in front of the J. W. Carr Health Building. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.



### Purchase of Bailey Property Authorized

In discussing the location of the Science Building and outlining the future program of Murray State Teachers College, it was pointed out by President Woods that it is highly desirable that the college secure the Bailey property adjoining the old athletic field on the north.

Motion was made by Mr. Hart that the President be authorized to purchase the Bailey property for Murray State Teachers College, if he can. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Building a Dry Kiln Authorized

In commenting further on the advisability of constructing a dry kiln, Dr. Woods stated that in addition to the advantages to be gained by processing our own lumber for use in the construction of the Science Building and the Shop Rooms, there should be a very decided saving to the college in the cost of lumber needed not only for this building program but for ordinary operation and maintenance work.

Motion was made by Mr. Winslow that the President be authorized and instructed to go forward with the construction of the Dry Kiln near the Heating Plant. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Tuition Charges for Veterans

President Woods recommended that, on the expiration, on June 30, 1946, of the contract for veterans attending college under the provisions of Public Law 16, a new contract be made whereby Murray State Teachers College will receive the same amount for veterans under Public Law 16 as is, now, received for veterans enrolled under Public Law 346.

Motion was made by Mr. Hart that when the new contract is made with the Veterans Administration, provisions be made for the tuition charges of \$15.00 per month for veterans attending Murray State Teachers College under the provisions of Public Law 346 to apply alike to veterans enrolled under Public Law 16. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Approval of Request that Tennessee Valley Authority Make Available to Murray State Teachers College Area Along Kentucky Lake for Instructional Programs

Motion was made by Mr. Winslow that the Board of Regents approve the President's action in requesting the Tennessee Valley Authority to assign an area along Kentucky Lake to Murray State Teachers College for use in instructional programs. This motion was seconded by Mr. Hart, and was carried unanimously.

### Special Courses for Summer Session of 1946; Dr. O. C. Aderhold and Dr. H. L. Davis Employed as Directors

Dr. Woods, in reporting the special courses arranged for the summer session of 1946, stated that he had agreed to pay Dr. O. C. Aderhold \$250.00 for his services as Director of one of the special courses, and Dr. H. L. Davis, \$300.00 as Director of another special course; and he recommended that the Board approve his action in employing these two men.

Motion was made by Mr. Hart that the employment of Dr. O. C. Aderhold at a salary of \$250.00 for his services as Director of a special course during the summer school, and the employment of Dr. H. L. Davis at a salary of \$300.00, also, as Director of a special summer course be approved. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Additional Salary for Miss Rubie Smith, Director, and Dr. Annie Ray and Miss Lottie Suiter, Consultants, Special Summer Course

President Woods recommended the payment of additional salaries to our Training School faculty assisting with the special courses offered during the summer school, as follows: Miss Rubie Smith, Director, \$90.00; and \$70.00 each to Dr. Annie Ray and Miss Lottie Suiter, Consultants.

Motion was made by Mr. Winslow that the Board approve the payment of additional salaries to Miss Rubie Smith, Dr. Annie Ray and Miss Lottie Suiter for their services in connection with the special courses scheduled for the summer, as recommended by the President. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Classroom Film Library Approved

Motion was made by Mr. Hart that the Board approve the establishment of a classroom film library at Murray State Teachers College in conformity with the plan outlined by the President. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Murray State College Foundation ✓

Dr. Woods discussed with the Board the desirability of establishing a Murray State College Foundation, a non-profit corporation with the affairs and business conducted by a Board of Directors. The purpose of this organization would be to assist in the development and growth of Murray State Teachers College, with powers to receive and hold by gift, bequest, grant, or purchase, any real or personal property for the use and benefit of the college. He also called attention to the desirability of developing a ceramics program through the facilities of the Murray State Teachers College, since the college is located in an area containing some of the most valuable clay deposits in the nation. One of the purposes of the Foundation would be to aid in the development and operation of the ceramics program and other similar projects. Dr. Woods suggested that the Board authorize him to investigate the possibility and advisability of establishing such a Foundation.

Motion was made by Mr. Hart that the Board of Regents endorse the organization of the Murray State College Foundation. This motion was seconded by Mr. Winslow, and was carried unanimously.

Reservation Fee for Dormitory Room to Serve Also as Breakage or Damage Deposit

Motion was made by Dr. Crume that the President be authorized to withhold the room reservation fee to cover breakage and damage to the dormitory room and its furnishings, other than ordinary wear and tear. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Alumni Plan for Highway Signs Advertising College Approved

Dr. Woods reported to the Board that Mr. Austin Adkinson, Chairman of a Committee of the Alumni Association of Murray State Teachers College, had written him indicating the interest of the Association in helping to advertise the college by placing highway signs at suitable locations on the arterial highways and intersections; and he asked if such a plan would be agreeable to the Board of Regents.

Motion was made by Mr. Hart that the plan of the Alumni Association to advertise the college through the use of billboards be approved. This motion was seconded by Mr. Winslow, and was carried unanimously.

### Cooling the Fine Arts Building

Motion was made by Mr. Winslow that the President be authorized to secure the services of engineers to make the necessary survey to determine what can be done to cool the Fine Arts Building properly, and to secure the best plans and quotations possible for the proper cooling and ventilation of the building. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Salary Schedules, Faculty Ranks and Leaves of Absence

Dr. Woods stated that preparatory to the consideration of the budget, he should like for the Board to give consideration to his recommendations for the classification or ranking of the faculty. He distributed to the members of the Board copies of his recommendations, as follows:

I recommend the following classification and salaries for faculty members:

	Range
Professor and Head of Department	\$3,600.00 - \$4,200.00
Professor	3,500.00 - 4,000.00
Associate Professor	3,200.00 - 3,500.00
Assistant Professor	2,400.00 - 3,300.00
Instructor	1,800.00 - 2,500.00

Where a person is employed for nine months, salary may be 80% comparable salary for twelve months.

I recommend that in granting leaves of absence, deduction in salary be in the same ratio as the time off is to the total teaching time for a full calendar year. For example, if a full year of instruction is forty-five weeks, and an instructor is away for eleven weeks, the deduction would be eleven forty-fifths of the full annual salary.

Motion was made by Mr. Winslow that the President's suggested schedule of salaries for the different classifications or ranks of faculty, also, his recommendation concerning leaves of absence be approved. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

### Commencement Dates and Arrangements Approved

Motion was made by Mr. Hart that the dates and the arrangements for Commencement be approved, as reported by the President. This motion was seconded by Dr. Crume, and was carried unanimously.

Report of the Business Manager

At this point, Mr. R. E. Broach was called into the meeting to present his report as Business Manager. In this report, Mr. Broach set up the estimated budget to be followed for the fiscal year 1946-1947, as follows:

ESTIMATED RECEIPTS 1946-47

A. State Appropriation ..... \$325,000.00

## B. Revolving Fund Receipts:

Incidental Fee ..... \$51,300.00

General Laboratory Fee ..... 5,400.00

Student Activity Fee ..... 2,700.00

Tuition - College ..... 4,000.00

Tuition - Training School ..... 5,500.00

Tuition - Veterans ..... 65,250.00

Tuition - Machine Shop ..... 7,200.00

Other Special Fees ..... 3,000.00

Extension Fees ..... 2,400.00

Dormitory Room Rent ..... 14,000.00

Board or Cafeteria ..... 88,000.00

Rent from Veterans Village ..... 8,500.00

Farm & Experimental Work ..... 22,500.00

Bookstore ..... 1,000.00

Regional Library ..... 2,400.00

Training School Lunch Room ..... 2,250.00

Cannery Receipts ..... 2,500.00

Miscellaneous Receipts ..... 500.00

## Auxiliary Funds:

Athletics ..... 12,500.00

College News ..... 1,750.00

Home Management House ..... 500.00

Vocational Agr. & Home Ec. .... 2,000.00

Vocational Ed. Classes ..... 3,750.00

\$308,900.00

\$633,900.00

Estimated balance to be carried forward

from 1945-46 ..... \$ \_\_\_\_\_

ESTIMATED EXPENDITURES 1946-47

<u>A. Salaries &amp; Wages</u>	
A-1 Salaries & Wages .....	\$379,737.00
A-2 Student Salaries .....	12,000.00
A-3 Athletic Scholarships .....	14,040.00
<u>B. Services Other Than Personal</u>	
B-1 Traveling Expenses .....	5,000.00
B-2 Freight, Express & Drayage .....	1,250.00
B-3 Postage, Telephone & Telegraph .....	5,000.00
B-4 Printing, Binding & Advertising .....	3,000.00
B-5 Electricity, Water & Sewerage .....	16,000.00
B-6 Training School Transportation .....	1,000.00
<u>C. Supplies &amp; Materials</u>	
C-1 Office Supplies & Equipment .....	2,500.00
C-2 Fuel & Power Plant Supplies .....	25,000.00
C-3 Cleaning Supplies & Equipment .....	2,000.00
C-4 Plumbing & Electric Supplies .....	1,000.00
C-5 Scientific & Technical Supplies .....	5,000.00
C-6 Renewals, Repairs & Replacements .....	26,000.00
C-7 Capital Outlay .....	--- --
<u>D. Other Current Charges &amp; Obligations</u>	
D-1 Insurance .....	6,000.00
D-2 Association Membership .....	400.00
D-3 Rents .....	16,000.00
D-4 Refunds .....	1,250.00
<u>E. Auxiliary Agencies</u>	
E-1 Library Books & Supplies .....	7,250.00
E-2 Athletics-Contracts & Equipment .....	15,000.00
E-3 Dining Hall & Dormitories .....	60,000.00
E-4 Chapel Programs & Commencement .....	1,500.00
E-5 Debating .....	300.00
E-6 College News .....	2,500.00
E-7 Home Management House .....	500.00
E-8 Farm .....	15,000.00
<u>F. Miscellaneous</u>	
M-1 Cannery .....	2,500.00
M-2 Training School Lunch Room .....	2,250.00
M-3 Vocational Education Classes .....	3,750.00
M-4 Miscellaneous .....	1,000.00
	<u>\$633,727.00</u>

Motion was made by Dr. Crume that the Board of Regents approve the estimated budget of receipts and disbursements for 1946-47, as submitted by the Business Manager. This motion was seconded by Mr. Hart; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Employment of Faculty and Administrative Staff

President Woods recommended that the Board approve the salary schedules, the assignments and ranks of the persons whom he was recommending for employment as members of the faculty and administrative staff, and that the President be authorized to contract with the people for the periods of time specified in the report, which follows:

FACULTY AND ADMINISTRATIVE STAFF

<u>Administrative Staff</u> <u>Name</u>	<u>Assignment</u>	<u>Salary</u> <u>1945-46</u>	<u>Proposed Salary</u> <u>1946-47</u>
Ralph H. Woods	President	\$5,000.00	\$5,000.00
John W. Carr	President Emeritus	1,200.00	1,200.00
W. G. Nash	Dean of College	4,500.00	4,500.00
	Secretary to Dean	1,620.00	1,620.00
Tennie Breckenridge	Secretary to Pres.	1,800.00	1,920.00
Alice Keys	Executive Sec'y	2,400.00	2,460.00
Cleo G. Hester	Registrar	2,800.00	2,900.00
Catherine Purdom	Asst. Registrar	1,620.00	1,680.00
R. E. Broach	Business Manager	3,600.00	3,600.00
P. W. Ordway	Asst. Bus. Mgr.	3,000.00	3,100.00
	Secretary	1,200.00	1,320.00
C. E. Broach	Bookkeeper	2,400.00	2,400.00
Fay W. Sledd	Asst. Bookkeeper	2,100.00	2,100.00
Oneida Wear	Cashier	1,620.00	1,680.00
Delma C. Trotter (Marelle Ward)	Clerk Bus. Of.	---	1,440.00
	Clerk Bus. Of.	1,360.00	---
E. H. Smith	Dir. of Exten. Service	2,400.00	2,500.00
M. O. Wrather	Director of Public Relations	3,600.00	3,600.00
Ruby K. Pool	Sec'y to Director of Public Relations	1,500.00	1,560.00
	Sec'y-Ext. Dept.	1,440.00	1,500.00
Marjorie S. Huie	Clerk-Reg. Office	1,440.00	1,500.00
Glin Jeffrey	Postmaster	1,080.00	1,140.00
Lochie B. Hart	Sec'y Alumni	400.00	400.00
Ruth Ashmore	House Director	1,100.00	1,320.00
Mrs. Mary W. Brown	House Director	1,100.00	1,200.00
Mrs. Leone Utterback	House Director(11 mo.)	1,000.00	1,100.00
Mrs. Carlisle Cutchin	Custodian Girls Lkrs. (\$75.00 mo.)	900.00	900.00
Frances Wilson	Secretary (11 mo.)	1,020.00	1,100.00
Total Administrative Staff .....			\$54,740.00
<u>Maintenance</u>			
<u>Engineer &amp; Mechanics</u>			
B. J. Hoffman	Engineer	2,300.00	2,400.00
Taz Rogers	Mechanic	1,100.00	1,200.00
Ivan Futrell	Mechanic	1,380.00	1,380.00

<u>Name</u>	<u>Assignment</u>	<u>Salary</u> 1945-46	<u>Proposed</u> <u>Salary</u> 1946-47
<u>Maintenance - Cont'd</u>			
<u>Carpenters</u>			
J. W. Strader	Carpenter	\$1,600.00	\$1,800.00
	Head Carpenter	1,600.00	2,200.00
<u>Fireman</u>			
Louie Dunn	Fireman	1,080.00	1,080.00
Marshall Fuqua	Fireman	1,080.00	1,080.00
Blanch Henson	Fireman	1,080.00	1,080.00
Alford Hughes	Fireman	1,080.00	1,080.00
Glockous Stone	Fireman	1,080.00	1,080.00
<u>Campus</u>			
C. Wesley Kemper	Supt. Grounds	2,100.00	2,160.00
Ivy Culver	Grounds Caretaker	900.00	900.00
Harding Galloway	Grounds Caretaker	960.00	960.00
J. S. McClure	Grounds Caretaker	1,020.00	1,020.00
Numan Garner	Grounds Caretaker	900.00	900.00
Charles S. Robertson	Grounds Caretaker	900.00	900.00
<u>Watchmen</u>			
Ben F. Scherffius	Watchman	1,200.00	1,260.00
	Watchman	1,200.00	1,200.00
<u>Janitors, Bus Drivers &amp; Truck Driver</u>			
Carl Hendrick	Janitor Foreman	1,200.00	1,320.00
Fonzo Farmer	Janitor	900.00	960.00
Herbert Farmer	Janitor	1,000.00	1,080.00
Charles Gibbs	Janitor & Bus Driver	1,200.00	1,260.00
S. B. Hackett	Janitor	1,020.00	1,080.00
O. R. Jeffrey	Janitor	1,380.00	1,440.00
Hoyt Linn	Janitor	1,020.00	1,020.00
Richard McNutt	Janitor	1,140.00	1,200.00
J. W. Page	Janitor	1,080.00	1,080.00
J. W. Paschall	Janitor	900.00	960.00
John Phillips	Truck & Bus Driver	1,020.00	1,080.00
Tom Waldrop	Janitor	900.00	1,020.00
George Washburn	Janitor	1,020.00	1,080.00
Total Maintenance .....		\$38,260.00	

<u>DINING HALL</u>		<u>Assignment</u>	<u>Monthly Salary</u>	<u>Salaries</u>	<u>Proposed</u>
<u>Name</u>				<u>1945-46</u>	<u>Salaries</u>
				Annual salaries not to exceed the following:	
Lydia Weihing	Dietitian			\$2,600.00	\$2,700.00
Mary Lou Outland	Asst. to Diet.			1,200.00	1,440.00
J. I. Brandon	Dishwasher	\$93.20		1,118.40	1,118.40
Mrs. M. O. Clark	Dishwasher	93.20		1,118.40	1,118.40
Mrs. Rema Cole	Cook	93.20		1,118.40	1,118.40
Mrs. Adell Colson	Cook	78.20		938.40	938.40
Mrs. Iva Cohoon	Cook	78.20		938.40	938.40
Mrs. Ed Gibbs	Dishwasher	78.20		938.40	938.40
John Goodrich	Janitor	85.00		1,020.00	1,020.00
Lex Henson	Cook	93.20		1,118.40	1,118.40
Mrs. Reba Henson	Cook	78.20		938.40	938.40
Mrs. Jesse Holley	Dishwasher	78.20		938.40	938.40
W. A. Hopkins	Night Janitor	100.00		1,200.00	1,200.00
Mrs. Lillie Houston	Cook	88.20		1,058.40	1,058.40
Ryan Hughes	Dishwasher	93.20		1,118.40	1,118.40
Mrs. Anna Lou Jones	Dining Hall	78.20		938.40	938.40
Mrs. Callie Jones	Cook	78.20		938.40	938.40
Mrs. Walter Jones	Dining Hall	88.20		1,058.40	1,058.40
Mrs. Eva Mayfield	Cook	78.20		938.40	938.40
Mrs. Modena Orr	Cook	78.20		938.40	938.40
Mrs. Jessie Powell	Kitchen Sup.	90.00		1,080.00	1,080.00
Alice Robertson	Cook	78.20		938.40	938.40
Cary J. Rose	Stockman & Cook	125.00		1,500.00	1,500.00
Dessie Shekell	Dishwasher	93.20		1,118.40	1,118.40
Mrs. H. C. Compton	Dishwasher	78.20		938.40	938.40
Mrs. Erma Henson	Cook	78.20		938.40	938.40
	Cook	78.20		938.40	938.40
Total Dining Hall .....				\$29,966.40	
<u>FARM LABORERS</u>		<u>Assignment</u>		<u>Salaries</u>	<u>Proposed Salaries</u>
<u>Name</u>				<u>1945-46</u>	<u>1946-47</u>
Robert Mayfield	Farm Superintendent			1,000.00	1,000.00
Henry Anderson	Farm Laborer			1,020.00	1,020.00
Kelly Burton	Farm Laborer			720.00	720.00
	Farm Laborer			900.00	900.00
Perry Wilkerson	Farm Laborer			840.00	840.00
Total Farm Labor .....				\$4,480.00	
Grand total of Adm., Maint., etc.....				\$127,446.40	



<u>FACULTY</u>	<u>Assignment</u>	<u>Salaries 1945-46</u>	<u>Proposed Salaries 1946-47</u>
<u>Agriculture Department</u>			
A. Carman	Professor and Head of Department	\$3,500.00	\$3,800.00
E. B. Howton	Associate Prof	3,200.00	3,360.00
	Assistant Prof.		<u>3,000.00</u>
	Total Agriculture Department ....		\$10,160.00
<u>Biology Department</u>			
A. M. Wolfson	Professor and Head of Department	3,500.00	3,800.00
Liza Spann	Assistant Prof.	2,600.00	2,900.00
Grace Wyatt	Assistant Prof. (9 mo.)	1,900.00	<u>2,160.00</u>
	Total Biology Department .....		\$8,860.00
<u>Commerce Department</u>			
F. M. Gingles	Assistant Prof. & Head of Dept.	2,500.00	2,860.00
L. C. Fowler	Instructor	2,000.00*	2,800.00
Vernon Anderson	Instructor	2,400.00	<u>2,700.00</u>
	Total Commerce Department .....		\$8,360.00
<u>Education Department</u>			
G. T. Hicks	Professor and Head of Department	3,500.00	3,600.00
Fred Shultz	Assistant Prof.	3,000.00	3,300.00
W. D. Lewis	Associate Prof.	3,000.00	3,300.00
Nellie May Wyman	Assistant Prof.	2,300.00	2,400.00
Rubie Smith	Assistant Prof. (See Tr. Sch)		<u>2,400.00</u>
	Total Education Department .....		\$15,000.00
<u>Health &amp; Physical Education Department</u>			
Roy Stewart	Associate Prof. & Head of Department	3,000.00	3,360.00
Carlisle Cutchin	Assistant Prof.-House Dir. of Ordway Hall	2,500.00	2,650.00**
John E. Miller	Assistant Prof.	2,700.00	3,000.00
James W. Moore	Assistant Prof. (11mo)	3,025.00	3,200.00
Carrie Allison	Assistant Prof.	2,300.00	2,600.00
C. J. McDevitt	Physician (11 mo.)	1,100.00	1,200.00
	Nurse	2,400.00	<u>2,400.00</u>
	Total Health & Phys. Ed. Dept. ....		\$18,410.00
<u>Home Economics Department</u>			
		2,400.00	3,000.00
Ruth Sexton		2,600.00*	2,900.00
Caroline Wingo	Assistant Prof.	2,600.00	<u>2,700.00</u>
	Total Home Ec. Department .....		\$8,600.00

\*On leave of absence

\*\*See meeting held on May 27, 1946.

<u>FACULTY - Cont'd</u>		<u>Salaries</u>	<u>Proposed</u>
<u>Name</u>	<u>Assignment</u>	<u>1945-46</u>	<u>Salaries</u> <u>1946-47</u>
<u>Fine Arts Department</u>			
Price Doyle	Professor and Head of Department	\$3,600.00	\$3,800.00
Marjorie Palmquist	Assistant Prof.	2,400.00	2,600.00
C. R. McGavern	Assistant Prof.	2,800.00	3,100.00
L. R. Putnam	Instructor	2,600.00	2,900.00
Charlotte Durkee	Instructor	2,400.00	2,600.00
Mary Ed Mecoy Hall	Assistant Prof.	2,600.00	2,900.00
Barbara Mitchell	Instructor (9 mo.)	1,800.00	2,000.00
Dorothy Rowlett	Instructor Part-Time (9 mo.)	1,100.00	1,200.00**
	Instructor Sept. 23-June 9 '47)	2,250.00	2,250.00
<hr/>			
Joseph W. Cohron	Instructor (9 mo.)	2,400.00	2,400.00
Merle T. Kesler	Assistant Prof.	2,800.00	3,100.00
Patricia Merrill	Instructor (9 mo.)	2,000.00	2,200.00**
Richard Farrell	Assistant Prof.	2,700.00	2,850.00
George Morey	**Assistant Prof.	2,800.00*	3,200.00
Joseph N. Garton	Instructor	1,800.00*	_____*
Total Fine Arts Department .....		\$37,100.00	
<u>Industrial Arts Department</u>			
H. L. Oakley	Assistant Prof.	_____	<u>3,000.00</u>
Total Industrial Arts Dept.....		\$3,000.00	
<u>Language and Literature Department</u>			
	Head of Department	_____	3,600.00
F. D. Mellen	Professor	3,500.00	3,500.00
L. J. Hortin	Assistant Prof.	3,000.00	3,300.00
Lillian Hollowell	Assistant Prof.	2,600.00	2,800.00
Nadine Overall	Assistant Prof.	2,600.00*	3,000.00
Robert D. Highfill	Associate Prof.	3,000.00	3,200.00
Ella R. Weihing	Assistant Prof. & Dean of Women	3,000.00	3,200.00
Beatrice Frye	Assistant Prof.	2,550.00	2,800.00
S. P. Carden	Assistant Prof.	2,600.00	2,800.00**
Julia Racine Spicer	Assistant Prof.	2,500.00	2,800.00
	Assistant Prof.	_____	<u>3,000.00</u>
Total Language & Literature Dept.		\$34,000.00	

\*On leave of absence.

\*\*See meeting held on May 27, 1946.

<u>FACULTY - Cont'd</u> <u>Name</u>	<u>Assignment</u>	<u>Salary</u> <u>1945-46</u>	<u>Proposed</u> <u>Salary</u> <u>1946-47</u>
<u>Mathematics Department</u>			
M. G. Carman	Professor and Head of Department	\$3,500.00	\$3,800.00
Evelyn Linn	Asst. Prof.	2,400.00	2,800.00
	Instructor (part-time) (11 mo.)	60.00	<u>1,250.00</u>
	Total Mathematics Department ...		\$7,850.00
<u>Physical Science Department</u>			
W. E. Blackburn	Professor and Head of Department	3,600.00	3,800.00
A. F. Yancey	Asst. Prof. and Dean of Men	3,000.00	3,200.00
R. A. Johnston	Assistant Prof.	2,700.00	2,900.00
	Assistant Prof.-Chem	2,700.00	3,000.00
	Assistant Prof.-Phys.		<u>3,000.00</u>
	Total Physical Science Dept....		\$15,900.00
<u>Social Science Department</u>			
C. S. Lowry	Professor and Head of Department	3,600.00	3,800.00
Forrest C. Pogue	Professor	3,000.00*	3,500.00
Rue L. Beale	Assistant Prof.	2,350.00*	3,000.00
Mayrell Johnson	Assistant Prof.	2,200.00*	2,600.00
Robert W. Barnwell	Assistant Prof.	2,600.00	2,900.00
Halene Hatcher	Asst. Prof. -Geog.	2,700.00	<u>2,860.00</u>
	Total Social Science Dept.....		\$18,660.00
<u>Library Science Department</u>			
W. J. Gibson	Assistant Prof. and Head of Dept.	2,500.00	2,860.00
	Total Library Science Dept. ....		<u>\$2,860.00</u>
<u>Library</u>			
E. L. Brown	Librarian	2,500.00	2,860.00
Ann Herron	Assistant Librarian	2,200.00	2,500.00
Martha Ellison (Grace Underwood)	Clerk Clerk	<u>1,320.00</u>	<u>1,320.00</u>
	Total Library .....		<u>6,680.00</u>
<u>Regional Library</u>			
Bethel Fite	Regional Librarian	2,600.00	2,600.00
Celia M. Grogan	Regional Lib. Clerk	1,500.00	<u>1,500.00</u>
	Total Regional Library .....		\$4,100.00

\*On leave of absence

<u>FACULTY - Cont'd</u>		<u>Salary</u>	<u>Proposed</u>
<u>Name</u>	<u>Assignment</u>	<u>1945-46</u>	<u>Salary</u> <u>1946-47</u>
<u>Training School</u>			
C. M. Graham	Associate Prof. & Director Training Sch.	\$3,000.00	\$3,300.00
Margaret Campbell	Assistant Prof.	2,200.00	2,500.00
Hazel Tarry	Instructor	2,000.00	2,300.00
Clifton Thurman	Instructor	2,100.00*	2,500.00
Roberta Whitnah	Assistant Prof.	2,000.00	2,400.00
Mattie S. Trousdale	Instructor	2,000.00	2,300.00
Annie Ray	Assistant Prof.	2,100.00	2,400.00
(Rubie Smith)	Instructor		2,300.00
Trans. to Ed. Dept.		2,000.00	
Ola B. Brock	Instructor	2,000.00	2,300.00
Bertie Manor	Instructor	2,000.00	2,300.00
Lottye Suiter	Instructor	2,000.00	2,300.00
Bobbie Grogan (Robert E. Brown)	Assistant Prof.		2,800.00
		2,910.00	
Mayme Whitnell	Librarian (11. mo.)	1,000.00	1,320.00
Margaret P. Blalock	Secretary (11 mos)	1,100.00	1,200.00
Esco Gunter	Assistant Prof.	2,200.00	2,500.00
Evadine Parker	Asst. Prof. Home Ec.	2,350.00	2,650.00
	Instructor (11 mo)	1,650.00	2,000.00
	Instructor (11 mo)	1,650.00	2,000.00
	Total Training School .....		\$41,370.00
<u>Ceramics Department</u>			
			3,600.00
	Total Ceramics Department		\$3,600.00
<u>Machine Shop &amp; Electrical Course;</u>			
<u>Special Agriculture Courses for Veterans</u>			
Truman Turner	Instructor	\$2,400.00	2,520.00
Dale Melugin	Instructor	2,400.00	2,460.00
Ratliffe Paschall	Instructor	2,700.00	2,800.00
	Total Machine Shop, etc. ....		\$7,780.00
	Grand Total Faculty Salaries .....		\$252,290.00
<u>Student Salaries</u>			
Student Salaries			12,000.00
Athletic Scholarships			14,040.00
	Total Student Salaries .....		\$26,040.00
	GRAND TOTAL OF SALARIES .....		\$405,776.40

\*On leave of absence

Salaries Paid from Bonding Accounts

<u>Name</u>	<u>Assignment</u>	<u>Salaries 1945-46</u>	<u>Proposed Salaries 1946-47</u>
<u>Health Building</u>			
J. W. McMillan	Janitor	\$1,380.00	\$1,440.00
A. G. Murray	Janitor	900.00	960.00
F. L. Dublin	Janitor	1,020.00	1,080.00
<u>Fine Arts Building</u>			
Connie Mills	Janitor	1,260.00	1,260.00
Walter Jackson	Janitor	1,200.00	1,260.00
Mrs. Oscar Corbin	Supervisor Fine Arts Lounge	600.00	600.00
<u>Swann Dormitory</u>			
O. A. Johnson	Janitor (\$75.00 mo.)	900.00	900.00

Motion was made by Dr. Crume that the President's recommendations for the employment of the faculty and administrative staff be approved, the persons listed therein be elected to the positions at the salaries and for the periods of time specified and the President be authorized to contract with them accordingly. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Bookstore Contract with Mr. Lee Clark Renewed

Mr. R. E. Broach, Business Manager, called attention to the fact that the present contract with Mr. Lee Clark, College Bookstore Operator, will expire on May 11, 1946; and he recommended that this contract be renewed for one year on the same basis as the contract under which the Bookstore was operated during the fiscal year 1944-1945, which provided that Mr. Clark shall pay to the college ten per cent (10%) of the gross sales, as its portion of the revenues derived from the operation of said bookstore. The foregoing provision was recommended rather than renewing the contract on the same basis as last year's contract, which provided for the payment of eight per cent (8%) of the gross receipts to the college and for the limiting of Mr. Clark's net income to a certain amount.

Motion was made by Mr. Hart that the contract with Mr. Lee Clark for the operation of the College Bookstore be renewed, as recommended, on the same basis as the contract for the fiscal year 1944-1945, which provided for payment to the college of ten per cent (10%) of the gross receipts. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Contract with Calloway County Board of Education Renewed

Mr. R. E. Broach reported to the Board that a continuing clause in the contract with the Calloway County Board of Education provides that the college's contract for the transportation and instruction of the students from certain county school districts will be automatically renewed, unless notice of a desire to cancel the said contract is given by a certain specified time.

Motion was made by Mr. Hart that the contract with the Calloway County Board of Education for the instruction of students from certain specified county school districts at the Training School of Murray State Teachers College be renewed or continued in effect, and the President be authorized to see that the contract is kept in force. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Contract with Murray College School Company Renewed

Mr. Broach also reported to the Board that the rental contract with Murray College School Company for the Underwood property, the Tune property and the Golf Club property for farming purposes will expire June 30, 1946, and he recommended its renewal.

Motion was made by Mr. Hart that the contract with Murray College School Company for the rental of the Underwood property, the Tune property and the Golf Club property be renewed for another year, and the President be authorized to execute the new contract. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Rental Contract for Fine Arts Building Space for Student Recreational Center Renewed

Mr. R. E. Broach called attention to the fact that the contract for rental of the basement of the Fine Arts Building, at \$200.00 per month, for use as a student recreational center should be renewed as of July 1, 1946 on the same terms as the current contract.

Motion was made by Mr. Hart that the President be authorized to renew the present contract for the rental of the basement of the Fine Arts Building at \$200.00 per month, for use as a student recreational center, the new contract to become effective at the beginning of the fiscal year, July 1, 1946. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Rental Contract for Warren S. Swann Memorial Dormitory Renewed

Mr. R. E. Broach, Business Manager, also reported that the contract for the rental of Warren S. Swann Memorial Dormitory for storage space and the machine shop will expire June 30, 1946; and he recommended that this contract also should be renewed for another year at a monthly rental of \$400.00.

Motion was made by Mr. Hart that the contract for the rental of Warren S. Swann Memorial Dormitory, including the shop, at \$400.00 per month, be renewed for one year, beginning July 1, 1946, and continuing through June 30, 1947, as recommended. This motion was seconded by Mr. Winslow; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Purchase of Bookkeeping Machine Left to President's Discretion

Mr. R. E. Broach, Business Manager, reported to the Board also that a bookkeeping machine, costing \$1,790.00, had been bought, subject to the approval of the Board of Regents; and he asked for the Board's reaction concerning this purchase, since the order had been only tentatively placed.

Motion was made by Mr. Winslow that the President be authorized to pass on the question of the feasibility of purchasing a bookkeeping machine, also, to make such contract as he thinks best, if such a machine is purchased. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Increase in Amount of Insurance under 80% Co-Insurance Clause

Mr. R. E. Broach also reported that he had been advised that the total coverage of insurance on the college buildings is too low, if the co-insurance clause is to be complied with and the 80% co-insurance for fire and tornado is to be continued in force on the buildings. This, he added, was brought to the attention of the Board for information and for advisement.

Motion was made by Mr. Winslow that the matter of increasing the amount of insurance carried on the college buildings, under the

80% co-insurance clause, be left to the judgment of the President and the Business Manager. This motion was seconded by Dr. Crume; and the roll was called on its adoption with the following result: Dr. Crume, aye; Mr. Winslow, aye; Mr. Hart, aye; Judge Ferguson, aye.

Complete Master Clock System

Without formal action, the President was requested to postpone action on the master clock system to serve the entire campus.

Board Recessed to Meet on Monday, May 27, Commencement Day

Motion was made that the Board recess to meet again at 4:00 p. m., Monday, May 27, 1946. This motion was seconded by Mr. Winslow, and was carried unanimously.

Charles Ferguson  
Vice Chairman

Alice Keys  
Secretary